

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



at the Spokane Islamic Center

STUDENT-PARENT HANDBOOK

Sunday School aims to empower its students with moral values espoused with the Islamic faith. Our mission is to develop and preserve the Muslim identity of our youth in an atmosphere, which respects and promotes peace and tolerance.



INTRODUCTION

Because our children are our most important asset, Sunday School strives to help the young ones build their Muslim identity by providing them with knowledge of Islamic beliefs and practices.

Gaining Islamic education is based on a close partnership between the home, the school and the community. Parents are strongly advised to dedicate their time and effort to ensure that their children are practicing the teachings of Islam in their daily lives.

Sunday School offers a complete and stimulating curriculum which focuses on three major areas:

- I. Quran
- II. Islamic studies
- III. Arabic language

SCHEDULE

10:00 – 10:15	Student assembly
10:15 – 11:00	First period
11:00 – 11:45	Second period
11:45 – 12:15	Lunch
12:15 – 1:00	Third period
1:00 – 1:15	Salat
1:15	School ends

CALENDAR

First Sunday in October:

School preparation meeting, including registration, open house, and teacher introductions.

Second Sunday in October:

Classes begin and registration closes.

Last Sunday in June:

Classes End.

--School will be *open* during winter break.

--School will be closed the weekend of Eid-Al-Adha and Eid-Al-Fitr.

--School will be closed when it is unsafe to drive during heavy snow days.

--School will be closed during spring break weekend unless a snow make-up day is needed.

STRUCTURE

The minimum admission age at Sunday School is 5 as of the first day of the current school year. Our school has a structure of various levels based on age and knowledge ability level. Subjects of study vary according to the class.

STUDENT EXPECTATIONS

All students are required to bring their supplies every week including pencils, notebooks, homework, etc.

Islamic ethics view modesty as a virtue for both boys and girls. While both are to dress appropriately, girls are encouraged to wear Hijab during school.

It is essential to maintain an environment conducive to learning and to Islamic conduct, students should consider this school as important as the school they attend the rest of the week and take their responsibility seriously.

PARENT EXPECTATIONS

Parents play a key role in their children's education, they should emphasize the importance of students attending school and abiding by its rules and requirements.

The following are some of the points parents need to focus on:

--Emphasizing the importance of attending school on time every Sunday.

--Checking if children have assignments and ensuring it gets done.

--Helping the children in their homework as parental involvement in homework is important for spiritual and academic growth of children.

--Valuing religious education and following through with learning activities at home.

The presence of at least one of the parents during school time is mandatory. All parents who are not teaching while their children are in class are required to remain on the SIC premises.

What fuels our success is the fruitful effort of both the school board and the parents; your contribution to Sunday School is of great value.

ATTENDANCE

Enrolling at Sunday School is a commitment to attend school on time every Sunday, to arrive by 10:00 am and to pick up children by 1:15 pm. Regular attendance and punctuality are both crucial to assure success at the school.

If your child is ill or needs to be tardy or absent, please call the teacher in charge of the class. If the school is not contacted, the absence or tardiness will be considered unexcused and a notice will be issued to the student.



Consequences for unexcused absence and tardiness:

--After 3 issued notices, a meeting involving a parent and the teacher and the principal will be required.

--After 3 consecutive notices for absence, the student will be dismissed from the current school year.

In case of inclement weather, a message will be sent to parents via their preferred method of contact.

HOMEWORK

Because weekend school, by its nature, is not enough to cover all the teachings of Islamic education, homework assignments play a complementary role for teaching and learning.

As stated previously, parents are encouraged to check their children's homework and help with completing it. Homework should be reviewed by the teacher and mistakes will be indicated for correction.

In case of absence, make sure you get the missed assignments from the teacher, otherwise your child can contact a classmate to get homework.

LUNCH / SNACKS

While lunch is built into the Sunday School schedule, lunches and snacks are not provided. We ask parents to prepare lunch or snacks for their own children.

TUITION

Our school is operated by the generosity of its members. Significant funds are needed to cover the cost of utilities and school equipment. Tuition fees are nonrefundable and detailed as follows:

--\$10 per month for the first child enrolled.

--\$5 per month for each additional child.

--Tuition fees for each family will be capped at a maximum of \$20 per month. Half of the tuition is due at the time of registration with the remainder paid February 1st. For other payment arrangements, please speak with the teacher. Financial Aid is available on request.

Students with pending tuition fees will not be admitted until all dues are cleared. It is very important that tuition be paid in a timely manner. Tuition can be paid in cash or check made out to the Spokane Islamic Center.

BOOKS

Sunday School students use books determined by the school board to be ideal and affordable for our curriculum. Books are purchased by the teachers and photo copies are provided for student use.

COMMUNICATION

Email and phone are used as the method of communication between school and parents. Make sure your email address and phone numbers are correct and up-to-date in the registration form.

SIC FACILITY RULES

We are blessed with a beautiful new building for our school. Students and families are expected to treat the facility with the utmost respect and care; therefore we would like to stress the following rules:

--Consider SIC as a Gift of Allah. Take care of it better than your own home.

--Clean up any mess or spills. Leave the place cleaner than you found it. --No shoes are to be worn in the Prayer Hall. Shoes are to be placed on shelves.

--Remove shoes from feet of small children in Prayer Hall.

--Prayer Hall is only for prayers, lectures, and reading of Qur'an.

--Please do not talk in vicinity of Prayer Hall while prayer is in session.

--Modesty of dress is requested of all.

--Parents are responsible for safety of young children at all times.

--Parents are held accountable for any damage to Center property incurred by children.

--Students are not allowed to bring toys, games, electronics or valuables to school. The school will not be held responsible for lost or damaged items.

--Special health care needs should be properly documented and communicated to the teacher.

Once you have read and agree to the terms and conditions in this handbook, please sign and return the attached Acknowledge Form.

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Sunday School
at the Spokane Islamic Center
6411 East 2nd Ave., Spokane Valley,
WA 99212

Acknowledgement Form
Academic Year 20_____

Student Information:

Name of Student (Last, First, Middle)	Date of Birth (MM/DD/YY)	Gender (M/F)

I, parent of above named children, have read and understand the Sunday School Student-Parent Handbook. I agree to the terms and conditions therein, including tuition, attendance and other noted expectations and details

Parent Name: _____ Signature: _____ Date: _____